

# CURRICULUM VITAE

## FACULTY PROFILE FOR NBA ACCREDITATION

Government Polytechnic Madhepura | Department of Electronics Engineering

### 1. PERSONAL DETAILS

| Particular      | Details                                 |
|-----------------|-----------------------------------------|
| Name            | Er. NAWNEET KUMAR                       |
| Designation     | Lecturer                                |
| Department      | Electronics Engineering                 |
| Institution     | Government Polytechnic Madhepura, Bihar |
| Date of Birth   | 06/01/1995                              |
| Date of Joining | 30/10/2026                              |
| Employee ID     | 40147424                                |
| Mobile No.      | 9142490881                              |
| E-mail          | navneetcare801@gmail.com                |

### 2. PROFESSIONAL PROFILE

Lecturer in Electronics Engineering with 2 years 10 month experience in teaching, laboratory instruction, student mentoring, academic planning, departmental coordination and institutional activities. Actively involved in academic and administrative responsibilities, student development, scholarship coordination, quality-assurance activities and other institutional initiatives.

### 3. EDUCATIONAL QUALIFICATIONS

| S.No. | Qualification | Specialization                          | Institution / University | Year         | Percentage / CGPA |
|-------|---------------|-----------------------------------------|--------------------------|--------------|-------------------|
| 1     | Ph.D.         | microwave engineering                   | IIIT BHAGALPUR           | 2024 Session | Persuing          |
| 2     | M.Tech./M.E.  | communication & signal processing       | IIEST SHIBPUR            | 2019 - 2021  | 8.33              |
| 3     | B.Tech./B.E.  | Electronics & communication Engineering | BCET Durgapur            | 2013-2017    | 8.07              |

### 4. PRESENT POSITION

| Particular                          | Details                          |
|-------------------------------------|----------------------------------|
| Designation                         | Lecturer                         |
| Department                          | Electronics Engineering          |
| Institution                         | Government Polytechnic Madhepura |
| Date of Joining Present Institution | 30/10/2023                       |

Major Academic Responsibilities:

- Teaching theory and practical courses in Electronics Engineering.
- Preparation and delivery of lectures as per prescribed curriculum.
- Conduct of laboratory experiments and term work.
- Preparation and evaluation of internal assessments.
- Student mentoring and academic counselling.
- Participation in departmental academic planning and meetings.
- Support for Outcome-Based Education (OBE) and NBA-related documentation.

### 5. TEACHING EXPERIENCE

| S.No. | Institution                      | Designation | Department              | From       | To      | Total Experience  |
|-------|----------------------------------|-------------|-------------------------|------------|---------|-------------------|
| 1     | Government Polytechnic Madhepura | Lecturer    | Electronics Engineering | 30/10/2023 | Present | 2 years 10 months |

## 6. LABORATORY / PRACTICAL EXPERIENCE

- Conducted laboratory experiments as prescribed in the curriculum.
- Guided students in practical work and term work.
- Maintained laboratory records and ensured timely completion of practical courses.
- Demonstrated experimental procedures and promoted safe laboratory practices.
- Evaluated practical performance, records and viva-voce as applicable.

Laboratories Handled: \_\_\_\_\_

## 7. STUDENT MENTORING AND ACADEMIC ACTIVITIES

- Student mentoring and academic counselling.
- Monitoring of student attendance and academic performance.
- Interaction with students regarding academic progress and difficulties.
- Participation in parent-faculty interaction/meetings.
- Orientation of newly admitted students.
- Support for student participation in academic and co-curricular activities.
- Guidance regarding scholarships, internships and career opportunities.

## 8. INSTITUTIONAL / ADMINISTRATIVE RESPONSIBILITIES

| S.No. | Responsibility               | Role / Position |  |
|-------|------------------------------|-----------------|--|
| 1     | HOD, Electronics Engineering | In-charge       |  |
| 2     | Library                      | In-charge       |  |
| 3     | website                      | In-charge       |  |
| 4     | Assistant Registrar          | In-charge       |  |
| 5     | Anti-Ragging Committee       | Chairman        |  |

## 9. NBA / OBE RELATED CONTRIBUTIONS

- Contribution towards preparation and compilation of NBA-related academic documents.
- Maintenance and presentation of course files and academic records.
- Preparation/documentation of Course Outcomes (COs) and Programme Outcomes (POs), wherever assigned.
- Compilation and maintenance of student performance and attainment-related records.
- Support in preparation of evidence and documentation required for accreditation activities.
- Participation in departmental academic planning and quality-improvement initiatives.
- Maintenance of laboratory, practical and term-work documentation.
- Support for continuous improvement of teaching-learning processes.

## 10. TRAINING / FACULTY DEVELOPMENT PROGRAMMES

| S.No. | Programme / Training | Organizing Institute | Duration | Year |
|-------|----------------------|----------------------|----------|------|
| 1     | INDUCTION PROGRAMM 1 | NITTTR BHOPAL        | 15       | 2025 |
| 2     | INDUCTION PROGRAMM 2 | NITTTR BHOPAL        | 15       | 2025 |
| 3     | CDAE Programme       | NITTTR BHOPAL        |          |      |
| 4     | CISCO                |                      |          |      |
| 5     | BIPARD TRAINING      | BIPARD GAYA          | 7        |      |

## 11. ACHIEVEMENTS / AWARDS / RECOGNITION

1. Won the first prize in chess competition koshi commissionery level

## 12. PROFESSIONAL / TECHNICAL SKILLS

- Electronics Engineering technical knowledge
- Teaching and laboratory instruction
- Student mentoring and counselling
- Academic documentation
- Outcome-Based Education (OBE)
- NBA accreditation documentation
- MS Office / Word / Excel / PowerPoint
- HFSS/ MATLAB software
- Academic planning and coordination

### **13. CO-CURRICULAR / EXTRA-CURRICULAR ACTIVITIES**

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- Sports and student activities coordination.
- Participation in institutional programmes.
- Organization / coordination of student activities.

### **14. INSTITUTIONAL CONTRIBUTION**

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Contributed to the academic and administrative functioning of Government Polytechnic Madhepura through teaching, laboratory instruction, student mentoring, departmental coordination, scholarship facilitation, hostel administration, student welfare activities, quality-assurance initiatives and participation in various institutional committees and programmes.

### **15. DECLARATION**

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I hereby declare that the information provided above is true and correct to the best of my knowledge and belief. I understand that the supporting documents/certificates may be produced for verification whenever required.

Place: Madhepura, Bihar

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

NAWNEET KUMAR  
Lecturer Electronics Engineering,

Government Polytechnic Madhepura